

**ALABAMA ASSOCIATION OF SCHOOL BOARDS**  
**ALL-STATE SCHOOL BOARD MEMBER NOMINATION GUIDELINES**

**ELIGIBILITY**

- Nominees must have served on an AASB member school board within the past 12 months.
- Nominees must have been a school board member for at least three years and have participated in AASB's School Board Member Academy.
- Current elected AASB officers and directors are not eligible.
- Nominations may be submitted by a majority vote of an AASB member school board. Or, individual AASB school board members may nominate any AASB school board member with an endorsement by a majority vote of the nominee's local school board.
- Only one individual from a board may be nominated for the honor per year.
- Nominees must not have received this award previously.

**CRITERIA**

Nominating material should emphasize events within the past 12 months and include significant contributions within the last five years. Nominees will be judged on:

- A demonstrated commitment to AASB School Board Member Academy training activities.
- A history of compliance with the training requirements of the School Board Governance Improvement Act of 2012.
- Participation in local, AASB, state and national education activities.
- Proven activism in legislative and/or local issues advocating for K-12 public school children, such as participation in an AASB Advocacy Day and/or the AASB poverty simulation.
- Leadership in local education and related activities (i.e., efforts in a property tax referendum, school consolidation, policy review, etc.).
- Support for the board's policies and practices.
- Participation in community activities and/or contributions to greater public understanding and support for local schools.
- Commitment to upholding the highest ethical standards for school board members as embodied in the National School Boards Association Code of Ethics.
- Relationship with the superintendent, fellow board members and staff.
- Rapport with local officials/leaders.

**SELECTION PROCESS**

- Nominations must be received **no later than September 7, 2018**, and submitted on an official nomination form (copies are acceptable).
- Nominations will be judged by an anonymous panel of former school board members.
- No more than five members annually will be named All-State School Board Members.
- Winners will be recognized at AASB's Annual Convention and through other appropriate methods as determined by the AASB Board of Directors.

Amended by committee action 8/25/97 and 6/15/2017.

Confirmed by AASB Board of Directors.

# Tips for a Winning Nomination

- Keep in mind the panel of judges may not know your nominee. Be sure you explain the significance or impact of each activity where possible. For example, don't just say the nominee lobbied the legislature frequently. Explain what the nominee lobbied for and how his/her activities benefited the school board and/or school system.
- Be specific.
- A “glitzy” presentation is not necessary. Instead, give a complete description of the nominee's activities. For example, don't just say the nominee achieved Level 4 in the School Board Member Academy. Relate how what he/she has learned has helped your school system.
- Make sure your nomination is received **on or before the September 7, 2018**, deadline.

**AASB**  
**ALL-STATE SCHOOL BOARD MEMBER**  
**NOMINATION FORM**

This official nomination form must be used to submit a nomination (may be copied), sent to the Alabama Association of School Boards, and postmarked by the **September 7, 2018**, deadline. The selection committee will base its decision solely upon the nomination form and three letters of recommendation.

**Name of Nominee** \_\_\_\_\_

**Address** \_\_\_\_\_

**School Board** \_\_\_\_\_

**Length of Service: From** \_\_\_\_\_ **To** \_\_\_\_\_

**SCHOOL BOARD SERVICE AND ACTIVITIES**

Please respond to the items below in order on a separate sheet(s) and include specific dates for terms of service, offices, committee leadership or related activities. Include all information and be as specific as possible. It is not necessary to have an entry in each category. **DO NOT SEND DOCUMENTS OTHER THAN THOSE REQUESTED.**

**Section I. Activities. (Please submit the information below using the A-E format)**

- A.** Attach nominee's boardmanship training activities statement listing AASB's School Board Member Academy credits and levels achieved. (AASB will supply a printout upon request.) List participation in other AASB, state and national education activities. Note whether nominee has consistently complied with training requirements of School Board Governance Improvement Act of 2012. (30 points)
- B.** Describe nominee's leadership and participation in local education and board-related activities and support for the board's policies and practices. Include contributions to greater public understanding and support for local schools. Be specific. (30 points)
- C.** Describe nominee's activism on legislative and/or issues pertaining to K-12 schools. Be specific. Note whether nominee has participated in an AASB Advocacy Day or AASB's poverty simulation. (20 points)
- D.** Describe nominee's involvement in community activities. (This should include non-education activities. (10 points)

**Section II. Letters of Recommendation.**

Please attach one letter of recommendation from each of the following categories: (10 points)

- A. Letter from past or present superintendent attesting to the nominee’s relationship with the superintendent, fellow board members, staff and general leadership attributes.
- B. Letter from past or present board member attesting to the nominee’s commitment to ethical boardmanship standards, support for board policy and other leadership qualities.
- C. Letter from local elected official attesting to the nominee’s rapport with local leaders.

**Section III. Photograph**

Please attach a photograph of the nominee.

**Section IV. Resolution**

Provide a copy of the nomination resolution approved by the board.

**School Board President’s Signature** \_\_\_\_\_  
(Vice President may sign if the president is the nominee.)

**Date** \_\_\_\_\_

**Submit to:**

**Susan Salter  
Alabama Association of School  
Boards P.O. Box 4980  
Montgomery, AL 36103-4980**

**Or**

**ssalter@alabamaschoolboards.org**

**Deadline: September 7, 2018**