

Teleconference / Webinar

When: Wednesday, September 8, 11:00 a.m. to 12:30 p.m. central time

Where: Home/Office/Central Office (any phone & computer)



What Message Does Your School Board Meeting Send? Effective Meetings Using Parliamentary Procedure

REGISTER now!

www.AlabamaSchoolBoards.org

Only \$40 per person or \$150 per group

Parliamentary procedures matter and, when used effectively, can help a board improve debate, discussion and ultimately decision making! Join Zenda Bowie, Director of Field Services for the Georgia Association of School Boards and LuAnn Bird, AASB's Director of Board Development, as they present best practices for effective meetings. You will learn:

- How to use parliamentary procedure to run an effective meeting.
- How these rules can improve board relations.
- How to set and amend the agenda.
- Correct procedures.
- When it is appropriate to use a motion to reconsider or end debate.
- The role of the chair.

Every member has a role! *Effective Meetings Using Parliamentary Procedure* will cover school board member decorum using *Robert's Rules of Order* to guide discussion and engage your school board in a deliberative manner that produces better board decisions.



Alabama Association of School Boards

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WHO SHOULD PARTICIPATE?

- **School board members (earn 1.5 Academy credits)**
- **Superintendents**
- **School board attorneys**
- **Board presidents**
- **Board secretaries**

COST-CONSCIOUS technology

Because AASB strives to provide high-quality training at low costs, the 2010 parliamentary procedure workshop is a conference call you can make from your desk, coupled with an online presentation that you can view from your computer. No travel involved!

The registration fee is only \$40 per individual caller and \$150 per group call (using one phone line and computer). The contact who registers a group should provide a list of ALL group participants along with their titles, including school board members, to AASB by close of business on September 9 to receive AASB School Board Member Academy credit. E-mail the list to dhendricks@AlabamaSchoolBoards.org.

The price includes an access code to call in and link to view the presentation online.

Visit www.AlabamaSchoolBoards.org to register and reserve your access code. Register at least 48 hours prior to the webinar in order to receive the confirmation e-mail that includes your access code.